

Public Document Pack

Southend-on-Sea City Council

Legal & Democratic Services

Executive Director: John Williams

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24 May 2022

THE COUNCIL - THURSDAY, 19TH MAY, 2022

SUPPLEMENTARY PACK: REPORT OF EXECUTIVE DIRECTOR (STRATEGY, CHANGE AND GOVERNANCE), LIST OF APPOINTMENTS AND CALENDAR OF MEETINGS 2022/23.

Please find enclosed, for consideration at the next meeting of the The Council taking place on Thursday, 19th May, 2022, the following report/papers that were unavailable when the agenda was printed.

Agenda No	Item
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- | | |
|----|---|
| 4. | <u>Administration for 2022/23 following May 2022 Local Authority Elections and associated matters</u> (Pages 1 - 16) |
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Report of Executive Director (Strategy, Change and Governance) attached

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| 5. | <u>Appointment of Councillors and Substitutes to Regulatory and Scrutiny Committees, Licensing Sub-Committee C, Standards Committee and Audit Committee</u> (Pages 17 - 30) |
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List C attached

- | | |
|----|---|
| 6. | <u>Appointment of Chairs and Vice-Chairs to Regulatory and Scrutiny Committees, Licensing Sub-Committee C, Standards Committee and Audit Committee</u> |
|----|---|

See List C above

- | | |
|----|--|
| 7. | <u>Appointment of Councillors and Substitutes to Working Parties, Panels, Forums, etc</u> (Pages 31 - 50) |
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List D attached

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| 8. | <u>Appointment of Chairs and Vice-Chairs of Working Parties, Panels, Forums, etc (save for Cabinet Working Parties, where the Chairs are appointed by the Leader)</u> |
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See List D above

9. **Appointments to Outside Bodies** (Pages 51 - 70)

List E attached

10. **Calendar of Meetings 2022/23** (Pages 71 - 72)

Calendar of Meetings attached

Robert Harris
Principal Democratic Services Officer

Southend-on-Sea City Council

Report of Executive Director
(Strategy, Change & Governance)

to
Council

on
19th May 2022

Report prepared by: Colin Gamble
(Head of Democratic Services)

Agenda
Item No.

44

Administration for 2022/23 following May 2022 City Council Elections and associated matters

Part 1 (Public Agenda Item)

1. Purpose of Report

For the Council to:

- Note the details of the Political Groups, following the Local Elections on 5th May 2022;
- Note the details of the new Cabinet and Cabinet Committee appointed by the Leader of the Council;
- Agree the subsequent changes to the Cabinet Working Parties in Part 3, Schedule 2 of the Constitution;
- To establish a new Armed Forces Working Party,
- Endorse the Council's Constitution (which is on the internet), including the Scheme of Delegation in Part 3, Schedule 3.

2. Recommendations

2.1 To note that following the Local Elections on 5th May 2022, the make-up of the Council is as follows:

• Conservative Group	21
• Labour Group	16
• Independent Group	6
• Liberal Democrat Group	6
• Non-aligned independent	<u>2</u>
	<u>51</u>

2.2 To note the changes to the titles and responsibilities of Cabinet Members made by the Leader of the Council, and to note that these changes will be reflected in an amendment to Schedule 1(a) of Part 3 to the Constitution (to be circulated at the meeting)

- 2.3 To note the appointments to the Cabinet (and substitutes) made by the Leader of the Council, including the arrangements for the Deputy Leader (to be circulated at the meeting as **List A**).
- 2.4 To note the appointments to the Cabinet Committee (and substitutes) made by the Leader of the Council (to be circulated at the meeting as **List B**).
- 2.5 That a new Armed Forces Working Party be established with the terms of reference set out in **Appendix 1** and that Part 3, Schedule 2 to the Constitution be amended accordingly.
- 2.6 To endorse the Council's Constitution, including the Scheme of Delegation in Part 3, Schedule 3.

3. Background

- 3.1 In accordance with Article 7 in Part 2 of the Constitution and in accordance with the law, it is for the Leader of the Council to:
- Decide on the number of Cabinet Members and their titles and responsibilities.
 - Appoint the Cabinet Members (and substitutes).
 - Appoint the Cabinet Committee (and substitutes).
- 3.2 In terms of places on relevant Committees and Sub-Committees, these will be allocated on the basis of political proportionality to nominees of the 4 political groups on the Council; with the remaining places being allocated to the non-aligned councillors.

This matter, together with appointment of Chairs and Vice Chairs, is dealt with at **Agenda Items 5 and 6** and **List C** will be circulated at the meeting for the Council to agree.

- 3.3 In terms of appointments to Working Parties, Forums, Panels etc., these will also be allocated, by convention, on the basis of political proportionality to nominees of the 4 political groups on the Council.

This matter, together with appointment of Chairs and Vice Chairs, is dealt with at **Agenda Items 7 and 8** and **List D** will be circulated at the meeting for the Council to agree.

- 3.4 It is recommended that a new working party be established (Armed Forces Working Party) for the purpose of the promotion and fulfilment of the Council's commitment to the Armed Forces Covenant. The terms of reference of the working party are set out in **Appendix 1**.
- 3.5 In terms of appointments to Outside Bodies, these will be dealt with by the Council and **List E** will be circulated at the meeting for Council to agree. (**Agenda Item 9**).

- 3.6 In December 2009 the High Court handed down a judgement in a case involving Leeds City Council, which confirmed that the Council did have a valid Scheme of Delegation notwithstanding the fact that it did not confirm the Scheme on an annual basis. Nevertheless, to be on the safe side it is recommended that the Council endorses the Council's Constitution (which is on the Internet), including the Scheme of Delegation in Part 3, Schedule 3.

4. Background Papers

None

- 5. Appendix 1 – Terms of Reference of Armed Forces Working Party (New in Part 3 – Schedule 2 of the Constitution).**

3.12 Armed Forces Working Party

3.12.1 Membership

8 Councillors

Substitutes: Permitted in accordance with Standing Order 31

Proportionality: By convention political proportionality shall apply

The Chair shall be the Leader, or such other Cabinet Member as the Leader shall appoint. The Vice-Chair shall be appointed by the Leader.

Interested Parties (to be invited in a non-voting capacity on an ad-hoc basis as appropriate to the items on the Agenda):

1 representative from Southend branch of Soldiers, Sailors, Airmen and Families Association (SSAFA)

1 representative from Naval and Military Association/Royal Naval Association/British Legion

1 representative from Essex Army Cadets Force Southend Detachment

Advisory Capacity:

1 representative of Essex County Council

1 representative of Essex Armed Forces Covenant – liaison officer

3.12.2 Quorum

3 Councillors

3.12.3 Terms of Reference

- (a) The Working Party will act as the City lead for the promotion and fulfilment of its commitment to the Armed Forces Covenant.
- (b) To further the standard of the Armed Forces Covenant response at Southend-on-Sea City Council to improve to Gold Standard, to integrate throughout the organisation the recognition of the Covenant and the obligations it places on the City Council and to encourage businesses and organisations in Southend to support the Covenant.
- (c) To seek to work with and through voluntary, faith, social enterprise, community and business sector organisations to develop multi-agency, holistic and inclusive interventions and other support to the Armed Forces Community.
- (d) To assist where appropriate, external organisations in connection with Armed Forces Day events and other events as are appropriate.

- (e) To secure the sustainability and increase impact of the work of the Working Party by helping to identify alternative funding streams and sources.
- (f) To monitor and manage progress to attainment and maintenance of the Gold Standard.

3.12.4 Status of the meetings

Private

3.12.5. Reports to

The Cabinet.

Appointment of Cabinet Members, substitutes and details of Portfolios

Portfolio	Cabinet Member	Substitute (S.O.31.7)
Leader – Corporate Matters and Performance Delivery	Stephen George	Paul Collins
Environment, Culture & Tourism (Deputy Leader – May to Oct)	Carole Mulroney	Ian Gilbert
Public Protection (Deputy Leader – Nov-May)	Martin Terry	Steven Wakefield
Adult Social Care & Health Integration	Kay Mitchell	Laurie Burton
Asset Management & Inward Investment	Paul Collins	Stephen George
Children & Learning and Inclusion	Laurie Burton	Kay Mitchell
Economic Recovery. Regeneration & Housing	Ian Gilbert	Carole Mulroney
Highways, Transport, and Parking	Steven Wakefield	Martin Terry

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Appointment of Cabinet Committee and substitutes

	Member	Substitute
Chair	Steven Wakefield	Other Cabinet Members
Vice Chair	Paul Collins	Other Cabinet Members
Member	Kay Mitchell	Other Cabinet Members

(3 Cabinet Members)

(Chair and Vice Chair must be the Chair and Vice Chair of the Traffic Regulations Working Party)

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The Portfolios

1. LEADER (CORPORATE MATTERS & PERFORMANCE DELIVERY)

- Civic Affairs
- Corporate Budget and Resources Planning
- Audit
- Partnership performance delivery
- Performance Delivery
- Corporate Planning and Strategic Direction
- Corporate Governance
- Corporate Project Management
- Emergency Planning
- Equality and Diversity
- Media and Communications
- National and Regional Affairs (including Partnerships, LEP, Thames Gateway etc)
- Council Tax and Business Rates
- Human Resources
- Learning and workforce development
- Legal Services, Land Charges & Democratic Services
- Digital and Technology
- Customer Contact

2. DEPUTY LEADER (MAY - OCT) – ENVIRONMENT, CULTURE & TOURISM)

- Air quality and pollution (Physical and Public Health)
- All matters relating to trees, plants, grass verges and other flora
- Climate Change, Renewable energy and Energy Saving
- Conservation and Heritage
- Marine and Maritime affairs
- Marketing (Place Branding/Tourism)
- Museums and Galleries, Theatres and Libraries
- Parks and open spaces, grounds maintenance
- Planning Policy and Planning Control, Building Control
- Sea and foreshore Defences
- Pier and Foreshore
- Sport Development
- Tourism

3. DEPUTY LEADER (NOV - MAY) – PUBLIC PROTECTION

- Town Centre Management
- CCTV
- Cemeteries, Crematoria and Bereavement Services
- Cleansing of highways and public realm
- Community Safety
- Regulatory services
- Police Community Liaison
- Public Spaces Protection Orders
- Public Toilets
- Registration Services
- Waste collection, disposal, management, recycling & sanitation
- Environmental Health
- Domestic Abuse (regulatory)

4. ADULT SOCIAL CARE & HEALTH INTEGRATION

- Adult Social Care
- Commissioning
- Mental Health Services
- Occupational Therapy
- Health and wellbeing Partnership
- Health and wellbeing Board
- Health Integration (SE Essex Alliance)
- Domestic Abuse (social aspects)
- Tackling inequality
- Community Cohesion and community assets
- Drugs & Alcohol Service
- Domestic abuse (social)
- Community engagement and 3rd Sector support
- Health Inequalities (Strategic Lead)
- Public Health

5. ASSET MANAGEMENT AND INWARD INVESTMENT

- Financial Services (including Insurance etc.)
- Corporate Procurement
- Waste and recycling (strategic)
- Property and Commercial
- Inward Investment
- Asset Management
- Major Capital Programmes
- Levelling Up Fund 2 Bid

- Risk Management
- Oversight of Joint Ventures and Companies
- Home to School Transport Contract

6. CHILDREN & LEARNING AND INCLUSION

- Children's Services
- Schools, Education and Learning
- Children with a special educational need and disability (SEND)
- Youth and Connexions
- Youth Offending Service
- Family Centre, Early Years and childcare
- Children's safeguarding
- Statutory Lead for Children's Services
- Better Start and Early Years
- Adult and Community Learning

7. ECONOMIC RECOVERY, REGENERATION & HOUSING

- Regeneration and business growth
- Economic Development
- Queensway Development
- Major Capital programmes
- Levelling Up Fund 2 Bid
- Homelessness and rough sleeping
- Housing Management (including ALMO)
- Housing Development
- Housing Strategy
- Liaison with regional housing boards and RSLs
- Private sector housing standards and grants
- Housing Benefit
- Refugees
- Action to address poverty

8. HIGHWAYS, TRANSPORT & PARKING

- Car parks and all car parking matters
- Concessionary Fares
- Engineering (Bridges and Structures)
- Health and Safety (Internal)
- Highways (including maintenance)
- Highways and Transport
- Passenger Transport / Vehicle Fleet
- Public Transport

- Transport (including Transport Policy and Licensing)
- Street signs and all signage (Highways)

SCRUTINY AND REGULATORY COMMITTEES
AND LICENSING SUB-COMMITTEE C
PLUS COUNCIL COMMITTEES (AUDIT AND STANDARDS)

POLICY & RESOURCES SCRUTINY COMMITTEE
 (No Cabinet Members)

5

Party	Members	Total 17	Substitutes
CON	Helen Boyd Meg Davidson Fay Evans David Garston (Chair) John Lamb Dan Nelson (Vice Chair) Chris Walker	7	All (Except Cabinet Members)
LAB	Margaret Borton Daniel Cowan Tricia Cowdrey Anne Jones Aston Line Maxine Sadza	6	All (Except Cabinet Members)
IND	Ian Shead Mike Stafford	2	All (Except Cabinet Members)
LD	Rob McMullan Peter Wexham	2	All (Except Cabinet Members)

PEOPLE SCRUTINY COMMITTEE

(No Cabinet Members)

(NB: Council appointed representative on Essex Partnership University NHS Foundation Trust (EPUT) must NOT be appointed as a Member or Substitute to this Committee)

Party	Members	Total 17+7	Substitutes
CON	Brian Beggs Tony Cox Alan Dear Nigel Folkard (Vice Chair) John Harland Darryl Jones Lesley Salter (Chair)	7	All (Except Cabinet Members)
LAB	Martin Berry Tricia Cowdrey Lydia Hyde Kathy Murphy Mandy O'Connor	5	All (Except Cabinet Members)
IND	Ian Shead Mike Stafford	2	All (Except Cabinet Members)
LD	Beth Hooper Ashley Thompson	2	All (Except Cabinet Members)
Non-aligned	Keith Evans	1	N/A
	<u>Co-opted Members</u> Church of England Diocese – Revd. Canon Louise Williams (Voting on Education matters only) Roman Catholic Diocese – VACANT (Voting on Education matters only) Parent Governors – (1) VACANT (Voting on Education matters only) (2) VACANT (Voting on Education matters only)	7	

	<p>Southend Association of Voluntary Services – Kristina Jackson (Non-Voting)</p> <p>Healthwatch Southend – Owen Richards (Non-Voting)</p> <p>Southend Carers Forum – Tim Watts (Non-Voting)</p> <p><u>Observers:</u> Southend Youth Council (1) TBA (Non-voting) (2) TBA (Non-Voting)</p>	2	
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PLACE SCRUTINY COMMITTEE
(No Cabinet Members)

Party	Members	Total 17	Substitutes
CON	Kevin Buck Steve Buckley James Courtenay (Chair) Meg Davidson Derek Jarvis James Moyies Jack Warren (Vice Chair)	7	All (Except Cabinet Members)
LAB	Martin Berry Margaret Borton Matt Dent Lydia Hyde Anne Jones	5	All (Except Cabinet Members)
IND	Maggie Kelly Nick Ward	2	All (Except Cabinet Members)
LD	Ashley Thompson Peter Wexham	2	All (Except Cabinet Members)
Non-aligned	Ron Woodley	1	N/A

APPEALS COMMITTEE (A)
(No Cabinet Members)

Party	Members	Total 7	Substitutes
CON	Brian Beggs Steve Buckley Fay Evans	3	All (Except Cabinet Members)
LAB	Margaret Borton Anne Jones (Vice Chair)	2	All (Except Cabinet Members)
IND	Mike Stafford (Chair)	1	All (Except Cabinet Members)
LD	Ashley Thompson	1	All

APPEALS COMMITTEE (B)
(No Cabinet Members)

Party	Members	Total 7	Substitutes
CON	Nigel Folkard John Harland Chris Walker	3	All (Except Cabinet Members)
LAB	Martin Berry Tricia Cowdrey (Chair)	2	All (Except Cabinet Members)
IND	Mike Stafford (Vice Chair)	1	All (Except Cabinet Members)
Non-aligned	Keith Evans	1	N/A

THE APPOINTMENTS AND DISCIPLINARY COMMITTEE

(*Note: When agenda includes appointment of, or disciplinary action against, the Head of Paid Service, Deputy Chief Executive, Executive Director or Director, the relevant Cabinet Member(s) should be a member of the Committee.)

NOTE: The maximum number of Cabinet Members is 3

Party	Members	Total 7	Substitutes
CON	Tony Cox Meg Davidson Derek Jarvis	3	All
LAB	Stephen George (Chair) Ian Gilbert	2	All
IND	Ian Shead	1	All
LD	Carole Mulroney (Vice Chair)	1	All

DEVELOPMENT CONTROL COMMITTEE

Party	Members	Total 17	Substitutes
CON	Kevin Buck Alan Dear Fay Evans David Garston Steve Habermel Derek Jarvis Chris Walker	7	All
LAB	Martin Berry Margaret Borton (Vice Chair) Matt Dent Anne Jones Maxine Sadza	5	All
IND	Ian Shead Nick Ward (Chair)	2	All
LD	Carole Mulroney Ashley Thompson	2	All
Non-aligned	Ron Woodley	1	N/A

GENERAL PURPOSES COMMITTEE

Party	Members	Total 9	Substitutes
CON	James Courtenay Tony Cox Derek Jarvis	3	All
LAB	Matt Dent Anne Jones (Vice-Chair) Aston Line (Chair)	3	All
IND	Maggie Kelly	1	All
LD	Ashley Thompson	1	All
Non- Aligned	Keith Evans	1	N/A

LICENSING COMMITTEE

Party	Members	Total 15	Substitutes
CON	Steve Buckley Alan Dear Fay Evans Nigel Folkard John Lamb Chris Walker	6	All
LAB	Martin Berry (Vice Chair) Margaret Borton Anne Jones Aston Line Kay Mitchell	5	All
IND	Martin Terry	1	All
LD	Ashley Thompson (Chair)	2	All
Non- Aligned	Keith Evans	1	N/A

LICENSING SUB-COMMITTEES A AND B

To be drawn from the **Members of** Licensing Committee as required

LICENSING SUB-COMMITTEE C

Party	Members	Total 8	Substitutes
CON	Steve Buckley Alan Dear Nigel Folkard John Lamb	4	All
LAB	Margaret Borton (Vice-Chair) Aston Line	2	All
IND	Martin Terry	1	All
LD	Ashley Thompson (Chair)	1	All

Note: Licensing Sub-Committee C to be proportional – but it is not reflected in the overall proportionality calculation for committees

COUNCIL COMMITTEES

AUDIT COMMITTEE

(Note: To include not more than one Cabinet Member, who should not be the Leader. The Chair shall not be a Cabinet Member)

Party	Members	Total 9	Substitutes
CON	Helen Boyd Kevin Buck Tony Cox Meg Davidson	4	All (Except Cabinet Members)
LAB	Matt Dent (Chair) Aston Line Kathy Murphy	3	All (Except Cabinet Members)
IND	Ian Shead (Vice Chair)	1	All (Except Cabinet Members)
LD	Rob McMullan	1	All (Except Cabinet Members)
	1 independent Co-opted member (Non-Voting): Mr Kash Pandya		

STANDARDS COMMITTEE

Party	Members	Total 9+4	Substitutes
CON	Kevin Buck Tony Cox James Moyies Dan Nelson	4	All
LAB	Margaret Borton Tricia Cowdrey Anne Jones	3	All
IND	Ian Shead (Chair)	1	All
LD	Beth Hooper (Vice Chair)	1	All
	2 Leigh-on-Sea Town Council nominees (Non-Voting): Cllr Jill Healey & Cllr Vinice Cowell	2	
	2 Independent persons: J Tetley and J Morgan (Observers).	2	

NB: Standards Committees complies with the requirements of the LOCALISM ACT 2011.

HEALTH AND WELLBEING BOARD

(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

(Note: The Membership should include the Cabinet Member with the responsibility for Health. Members of the People Scrutiny Committee / the Scrutiny Committee with the responsibility for Health Scrutiny should not be appointed to the Board)

Party	Members	Total 6	Substitutes
CON	Meg Davidson James Moyies	2	All
LAB	Kay Mitchell (Chair) Maxine Sadza	2	All
IND	Martin Terry	1	All
LD	Carole Mulroney	1	All

WORKING PARTIES & OTHER BODIES

ENVIRONMENT, CULTURE & TOURISM WORKING PARTY

(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

7

Party	Members	Total 8	Substitutes
CON	Meg Davidson Derek Jarvis Dan Nelson	3	All
LAB	Matt Dent Lydia Hyde Aston Line	3	All
IND	Nick Ward	1	All
LD	Carole Mulroney (Chair)	1	All

CORPORATE MATTERS & PERFORMANCE DELIVERY WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	James Courtenay Tony Cox James Moyies	3	All
LAB	Stephen George (Chair) Mandy O'Connor Maxine Sadza	3	All
IND	Martin Terry	1	All
LD	Paul Collins	1	All

ECONOMIC RECOVERY, REGENERATION & HOUSING WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	Tony Cox Meg Davidson Dan Nelson	3	All
LAB	Martin Berry Ian Gilbert (Chair) Maxine Sadza	3	All
IND	Martin Terry	1	All
LD	Carole Mulroney	1	All

ASSET MANAGEMENT & INWARD INVESTMENT WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	James Courtenay Meg Davidson Dan Nelson	3	All
LAB	Margaret Borton Daniel Cowan Lydia Hyde	3	All
IND	Martin Terry	1	All
LD	Paul Collins (Chair)	1	All

CHILDREN & LEARNING AND INCLUSION WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	Brian Beggs Tony Cox Lesley Salter	3	All
LAB	Laurie Burton (Chair) Tricia Cowdrey Mandy O'Connor	3	All
IND	Martin Terry	1	All
LD	Beth Hooper	1	All

PUBLIC PROTECTION WORKING PARTY

(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	David Garston John Lamb Dan Nelson	3	All
LAB	Matt Dent Lydia Hyde Aston Line	3	All
IND	Martin Terry (Chair)	1	All
LD	Rob McMullan	1	All

ADULT SOCIAL CARE & HEALTH INTEGRATION WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	Helen Boyd James Moyies Lesley Salter	3	All
LAB	Kay Mitchell (Chair) Kathy Murphy Mandy O'Connor	3	All
IND	Maggie Kelly	1	All
LD	Ashley Thompson	1	All

HIGHWAYS, TRANSPORT & PARKING WORKING PARTY*(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)*

Party	Members	Total 8	Substitutes
CON	Kevin Buck Tony Cox David Garston	3	All
LAB	Daniel Cowan Lydia Hyde Mandy O'Connor	3	All
IND	Steve Wakefield (Chair)	1	All
LD	Ashley Thompson	1	All

A SELA & LOCAL GOVERNMENT REFORM WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	James Courtenay Tony Cox Meg Davidson	3	All
LAB	Martin Berry Stephen George (Chair) Anne Jones	3	All
IND	Martin Terry	1	All
LD	Carole Mulroney (Vice-Chair)	1	All

HOLOCAUST MEMORIAL DAY WORKING PARTY

(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	David Garston Derek Jarvis Chris Walker	3	All
LAB	Margaret Borton Daniel Cowan Tricia Cowdrey	3	All
IND	Martin Terry	1	All
LD	Carole Mulroney (Chair)	1	All

TARFFIC REGULATIONS WORKING PARTY

(Must include the 3 Cabinet Members of Cabinet Committee)

(Chair and Vice Chair must be the Chair and Vice Chair of the Cabinet Committee)

Party	Members	Total 12	Substitutes
CON	Kevin Buck Tony Cox Alan Dear David Garston James Moyies	5	All
LAB	Lydia Hyde Daniel Cowan Kay Mitchell Maxine Sadza	4	All
IND	Steve Wakefield (Chair)	1	All
LD	Paul Collins (Vice-Chair)	1	All
Unaligned	Ron Woodley	1	

POLICY & RESOURCES SCRUTINY PROGRAMME WORKING PARTY
(PROJECT TEAM)

(NB: Policy & Resources Scrutiny Committee members only)

Party	Members	Total 8	Substitutes
CON	David Garston Dan Nelson Chris Walker	3	All (Except Cabinet Members)
LAB	Tricia Cowdrey Aston Line Maxine Sadza	3	All (Except Cabinet Members)
IND	Ian Shead	1	All (Except Cabinet Members)
LD	Rob McMullan	1	All (Except Cabinet Members)

PLACE SCRUTINY PROGRAMME WORKING PARTY
(PROJECT TEAM)
(NB: Place Scrutiny Committee members only)

Party	Members	Total 8	Substitutes
CON	Kevin Buck James Courtenay Jack Warren	3	All (Except Cabinet Members)
LAB	Martin Berry Matt Dent Anne Jones	3	All (Except Cabinet Members)
IND	Nick Ward	1	All (Except Cabinet Members)
LD	Peter Wexham	1	All (Except Cabinet Members)

**PEOPLE SCRUTINY PROGRAMME WORKING PARTY
(PROJECT TEAM)**

(NB: People Scrutiny Committee members only)

Party	Members	Total 8	Substitutes
CON	Alan Dear Nigel Folkard Lesley Salter	3	All (Except Cabinet Members)
LAB	Tricia Cowdrey Kathy Murphy Mandy O'Connor	3	All (Except Cabinet Members)
IND	Mike Stafford	1	All (Except Cabinet Members)
LD	Ashley Thompson	1	All (Except Cabinet Members)

CORPORATE PARENTING GROUP

(Must include the Cabinet Member with responsibility for Children's Services)

Party	Members	Total 6	Substitutes
CON	Steve Buckley Tony Cox	2	
LAB	Laurie Burton Lydia Hyde	2	
LD	Beth Hooper	1	
Unaligned	Keith Evans	0(1)	

*** The Independent Group give their seat to the Unaligned Councillors**

ROCHFORD & SOUTHEND-ON-SEA AREA ACTION PLAN COMMITTEE*(at least one Councillor shall represent a ward adjacent to the airport)*

Party	Members	Total 4	Substitutes
CON	Kevin Buck Meg Davidson	2	All
LAB	Daniel Cowan	1	All
LD	Carole Mulroney	1	All

ADOPTION PANEL*(Councillors must be vetted for Child Protection purposes. Councillors appointed to this Panel must be prepared to attend meetings during the day)*

Party	Members	Total 1	Substitutes not permitted
LAB	Lydia Hyde	1	N/A

FOSTERING PANEL*(Councillors must be vetted for Child Protection purposes. Councillors appointed to this Panel must be prepared to attend meetings during the day)*

Party	Members	Total 2	Substitutes not permitted
CON	Helen Boyd	1	N/A
LAB	Tricia Cowdrey	1	N/A

THE SHAREHOLDER BOARD
(Membership must include Leader, Deputy Leader, and 1 other Cabinet Member)

Party	Members	Total 8	Substitutes
CON	Kevin Buck Tony Cox Meg Davidson	3	All
LAB	Laurie Burton Stephen George (Chair) Kay Mitchell	3	All
IND	Martin Terry (Vice-Chair)	1	All
LD	Carole Mulroney	1	All

THE SENIOR MANAGERS' PAY PANEL

(Leader, Deputy Leader, 1 other Cabinet Member, Leaders of the two largest opposition groups)

Party	Members	Total 5	Substitutes Not permitted
CON	Tony Cox Meg Davidson	2	N/A
LAB	Stephen George	1	N/A
IND	Martin Terry	1	N/A
LD	Carole Mulroney	1	N/A

CHILDREN'S SERVICES IMPROVEMENT BOARD

(The Leader, relevant Cabinet Member and ONE opposition group councillor should be appointed to the Board)

Party	Members	Total 1	Substitutes
CON	Tony Cox	1	
LAB	Laurie Burton Stephen George	2	

**STANDING ADVISORY COUNCIL ON RELIGIOUS EDUCATION
(SACRE)**

Party	Members	Total 7	Substitutes Not permitted
CON	Brian Beggs Alan Dear John Harland	3	N/A
LAB	Anne Jones Mandy O'Connor	2	N/A
IND	Martin Terry	1	N/A
LD	Ashley Thompson	1	N/A

ARMED FORCES WORKING PARTY
(The Chairman will be the Armed Forces Champion as appointed by the Leader)

Party	Members	Total 7	Substitutes Not permitted
CON	David Garston Derek Jarvis Chris Walker	3	All
LAB	Matt Dent Lydia Hyde	3(2)	All
IND	Ian Shead	1	All
LD	Carole Mulroney (Chair)	1	All
Unaligned	Keith Evans	0(1)	N/A

* The Labour Group have given one of their seats to the Unaligned Councillors.

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Title	Group	No.	Appointee(s)	Notes
1312 (Southend-on-Sea) Squadron Air Training Corps: Civilian Welfare Committee	Other Body	1 x Councillor	Lydia Hyde	
A Better Start Southend Partnership Board	Partner Organisation	1 x Councillor, 4 x Officers	Laurie Burton	The relevant Cabinet Member should be appointed to this position
Active Southend	Other Body	4 x Councillors, 1 x Officer	Lydia Hyde, Derek Jarvis, Kay Mitchell, Martin Terry,	

Age Concern	Other Body	1 x Councillor	Kathy Murphy	
Anglian Eastern Regional Flood Coastal Committee	Other Regional Body	1 x Councillor	Peter Wexham	NOTE: One place shared with Thurrock Council, rotated annually. Southend had the place for 2018-19. The representative of the Council not in position on the Committee can still attend as an observer.
ASELA (Association of South Essex Local Authorities) Joint Committee	Regional body	1x Councillor, 1 x Substitute	Stephen George (Substitute: Carole Mulroney/Martin Terry)	The Leader of the Council should preferably be appointed to this body.

British Destinations	Other Body	1x Councillor, 1 x Substitute	Carole Mulroney, (Substitute: Stephen George)	Leader of the Council should be appointed to this body.
Citizens Advice Bureau	Other Body	1 x Councillor	Margaret Borton	
Disabled Information Advice Line Southend	Other Body	1 x Councillor	Kay Mitchell	

East of England LGA Local Government Employers Panel	LGA Body	2 x Councillors	Stephen George, Ian Gilbert	The Leader of the Council and one other Cabinet Member should be appointed to this position.
East of England Local Government Association	LGA Body	1x Councillor, 1 x Substitute	Stephen George, Substitute: Carole Mulroney/Martin Terry	The Leader of the Council should be appointed to this position.
EB2N Board	East of England Body	1 x Officer	Aaron Townsend	

East of England Strategic Authority Leaders Group	East of England Body	1x Councillor, 1 x Substitute, 1 x Officer	Stephen George (Substitute: Carole Mulroney/Martin Terry)	The Leader of the Council should be appointed to this position.
Essex & Southend Member Joint Project Board (Waste)	Wider Essex Body	3 x Councillors	Paul Collins, Carole Mulroney, Martin Terry	This body should include three relevant Cabinet Members
Essex Waste Partnership Board	Wider Essex Body	1 x Councillor	Martin Terry	Cabinet Member with responsibility for Waste should be appointed to this position

Essex Chief Executive Leaders' Group	Wider Essex Body	1x Councillor, 1 x Substitute, 1 x Officer	Stephen George (Substitute: Carole Mulroney/Martin Terry)	
Essex Heritage Trust	Other Body	1 x Councillor	Carole Mulroney	
Essex Outward Bound Association	Other Body	1 x Councillor	Lydia Hyde	

Essex Partnership Univesity NHS Foundation Trust (EPUT)	NHS Body	1 x Councillor	Kay Mitchell	The appointee to this body CANNOT be a member or substitute of the Scrutiny Committee with the responsibility for Health Scrutiny
Essex Pension Fund Strategy Board	Wider Essex Body	1 x Councillor	Stephen George	There is also an Essex Pension Fund Advisory Board. Thurrock have the unitary authority representative on this Board
Essex Waste Partnership - Inter Authority Member Working Group	Wider Essex Body	1 x Councillor, 1 x Substitute	Martin Terry (Substitute: Peter Wexham)	

Essex, Police Fire and Crime Panel	Wider Essex Body	1 x Councillor	Ian Shead	
Homeless Action Resource Project	Other body	1 x Councillor	Keith Evans	
Jazz Centre UK	Other Body	1 x Councillor	Ashley Thompson	

Kent & Essex Inshore Fisheries and Conservation Authority	Other Regional Body	1 x Councillor	John Lamb	
Key Cities	Other Regional Body	1 x Councillor, 1 x Substitute	Stephen George, (Substitute: Carole Mulroney)	
Leigh Port Partnership	Other Body	1 x Councillor	Ashley Thompson	

Local Government Association Coastal Issues Interest Group	LGA body	1 x Councillor, 1 x Officer	Carole Mulroney	
Local Government Association General Assembly	LGA Body	4 x Councillors	Meg Davidson, Stephen George, Carole Mulroney, Martin Terry	The Leader of the Council must be one of the appointed Councillors.
Local Government Association Urban Commission	LGA Body	1 x Councillor, 1 x Officer	Stephen George	

London Southend Airport Consultative Committee	Partner Organisation	4 x Councillors, 2 x Officers	Kevin Buck, Daniel Cowan, Lydia Hyde, Carole Mulroney,	
National Association of Councillors	Other Regional Body	1 x Councillor	Daniel Cowan	
NHS Southend CCG Governing Body	NHS Body	1 x Officer		Appointment of Councillors to the Governing Body is prohibited by S.12(6) and Schedule 5(2) to the NHS (Clinical Commissioning Groups) Regs. 2012.

Opportunity South Essex	SELEP Body	1x Councillor, 1 x Substitute, 1 x Officer	Stephen George (Substitute: Carole Mulroney/Martin Terry)	The Leader of the Council should be appointed to this position.
PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee	Other Body	1 x Councillor	Daniel Cowan	
SOS Domestic Abuse Project	Other Body	2 x Councillors	Kathy Murphy	

South East Advocacy Support Services	Other Body	1 x Councillor	Aston Line	
South East Alliance of Landlords and Residents (SEAL)	Other Body	1 x Councillor, 1 x Officer	Tricia Cowdrey	
South East Local Enterprise Partnership (LEP)	SELEP Body	1x Councillor, 1 x Substitute, 1 x Officer, 1 x Officer Substitute	Stephen George (Substitute: Carole Mulroney/Martin Terry)	The Leader of the Council should be appointed to this position.

South Essex Homes Board	Trading Company	3 x Councillors	Margaret Borton, Meg Davidson, Peter Wexham	
South Essex Relate Executive Committee	Other Body	1 x Councillor	Beth Hooper	
Southend Association of Voluntary Services	Other Body	1 x Councillor	Kay Mitchell	The relevant Cabinet Member should be appointed to this position

Southend Boys and Southend Girls Choir Trust	Other Body	1 x Councillor	Ashley Thompson	
Southend Business Improvement District Committee	Partner Organisation	1 x Councillor	Martin Terry	The relevant Cabinet Member should be appointed to this position
Southend Business Partnership Executive Committee	Other Body	1 x Councillor	Stephen George	The relevant Cabinet Member should be appointed to this position

Southend Community Safety Partnership Board	Other Body	1 x Councillor	Martin Terry	The relevant Cabinet Member should be appointed to this position
Southend Education Board	Partner Organisation	1 x Councillor	Laurie Burton	The relevant Cabinet Member should be appointed to this position which is a non-voting appointment.
Southend-on-Sea Access Group	Other Body	2 x Councillors	Kay Mitchell, Kathy Murphy	

Southend on Sea Arts Council	Other Body	3 x Councillors	Maggie Kelly, Aston Line, Carole Mulroney	
Southend on Sea Compact Action Group	Other Body	5 x Councillors	Tricia Cowdrey, Aston Line, Mike Stafford	
Southend on Sea Forum Management Ltd	Joint Venture	2 x Councillors	Martin Berry, Ashley Thompson	

Southend Pier Museum Trust	Other Body	1 x Councillor	Carole Mulroney	
Southend Tourism Partnership	Other Body	1 x Councillor	Carole Mulroney	The relevant Cabinet Member should be appointed to this position
Southend University Hospital - NHS Foundation Trust	NHS Body	1 x Councillor	Beth Hooper	

Southend SEND Strategic Partnership Board	Partner Organisation	1 x Officer	Executive Director - Children & Learning	
Thames Gateway South Essex Transport Board	Thames Gateway	1 x Councillor, 1 x Substitute	Steven Wakefield (Substitute: Carole Mulroney)	The relevant Cabinet Member should be appointed to this position

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Calendar of Meetings 2022-2023

2022

MAY

ANNUAL COUNCIL

COUNCIL (Appointment of Committees etc)

3.30pm

6.30pm

Thursday, 12th May

Thursday 19th May

10

JUNE

Development Control Committee

2.00pm

Wednesday, 1st June

Southend Health and Wellbeing Board

5.00pm

Wednesday, 8th June

Traffic Regulations Working Party & Cabinet Committee

6.30pm

Thursday, 9th June

CABINET

10.00am

Tuesday, 14th June

JULY

Place Scrutiny Committee

6.30pm

Monday, 4th July

People Scrutiny Committee

6.30pm

Tuesday, 5th July

Development Control Committee

2.00pm

Wednesday, 6th July

Policy and Resources Scrutiny Committee

6.30pm

Thursday, 7th July

Shareholder Board

6.30pm

Tuesday, 12th July

COUNCIL

6.30pm

Thursday, 14th July

Audit Committee

6.30pm

Wednesday, 20th July

CABINET

10.00am

Tuesday 26th July

Development Control Committee

2.00pm

Wednesday 27th July

AUGUST

Place Scrutiny Committee

6.30pm

Tuesday 30th August

SEPTEMBER

Development Control Committee

2.00pm

Wednesday, 31st August

People Scrutiny Committee

6.30pm

Wednesday 31st August

Policy & Resources Scrutiny Committee

6.30pm

Thursday 1st September

Southend Health and Wellbeing Board

5.00pm

Wednesday, 7th September

COUNCIL

6.30pm

Thursday 8th September

Traffic Regulations Working Party & Cabinet Committee

6.30pm

Monday, 12th September

CABINET

10.00am

Tuesday, 13th September

Development Control Committee

2.00pm

Wednesday, 14th September

OCTOBER

Place Scrutiny Committee

6.30pm

Monday, 10th October

People Scrutiny Committee

6.30pm

Tuesday, 11th October

Development Control Committee

2.00pm

Wednesday, 12th October

Shareholder Board

6.30pm

Wednesday, 12th October

Policy and Resources Scrutiny Committee

6.30pm

Thursday, 13th October

COUNCIL

6.30pm

Thursday, 20th October

Audit Committee

6.30pm

Wednesday, 26th October

NOVEMBER

Development Control Committee

2.00pm

Wednesday, 2nd November

COUNCIL

6.30pm

Thursday, 3rd November

Traffic Regulations Working Party & Cabinet Committee

6.30pm

Monday, 7th November

CABINET

10.00am

Tuesday, 8th November

Place Scrutiny Committee

6.30pm

Monday, 28th November

People Scrutiny Committee

6.30pm

Tuesday, 29th November

Development Control Committee

2.00pm

Wednesday, 30th November

Policy and Resources Scrutiny Committee

6.30pm

Thursday, 1st December

DECEMBER

Southend Health and Wellbeing Board

5.00pm

Thursday, 8th December

Development Control Committee

2.00pm

Wednesday, 14th December

COUNCIL

6.30pm

Thursday, 15th December

2023

JANUARY

Development Control Committee	2.00pm	Wednesday, 4 th January
Audit Committee	6.30pm	Wednesday, 11 th January
CABINET (including initial Council Budget consideration)	10.00am	Thursday, 12th January
Place Scrutiny Committee	6.30pm	Monday, 30 th January
People Scrutiny Committee	6.30pm	Tuesday, 31 st January

FEBRUARY

Development Control Committee	2.00pm	Wednesday, 1 st February
Policy & Resources Scrutiny Committee	6.30pm	Thursday, 2 nd February
CABINET (Council Budget)	10.00am	Tuesday, 14th February
Traffic Regulations Working Party & Cabinet Committee	6.30pm	Monday, 20 th February
CABINET	2.00pm	Tuesday, 21st February
Shareholder Board	6.30pm	Wednesday, 22 nd February
COUNCIL (Budget)	6.30pm	Thursday, 23 rd February

MARCH

Development Control Committee	2.00pm	Wednesday, 1 st March
COUNCIL	6.30pm	Thursday, 2 nd March
Southend Health and Wellbeing Board	5.00pm	Monday, 6 th March
Place Scrutiny Committee	6.30pm	Monday, 13 th March
People Scrutiny Committee	6.30pm	Tuesday, 14 th March
Policy and Resources Scrutiny Committee	6.30pm	Wednesday, 15 th March
COUNCIL	6.30pm	Thursday, 23 rd March

APRIL (NB: Maundy Thursday 6th April, Good Friday 7th April, Easter Monday 10th April)

Development Control Committee	2.00pm	Wednesday, 5 th April
Audit Committee	6.30pm	Wednesday, 26 th April

MAY

ANNUAL COUNCIL	3.30pm	Thursday, 11th May
COUNCIL (Appointment of Committees etc.)	6.30pm	Thursday 18th May
Development Control Committee	2.00pm	Wednesday, 31 st May

NOTE: Traffic Regulations Working Party & Cabinet Committee dates are provisional only, depending on there being business to transact

Holocaust Memorial Day Commemoration Service – 27 January 2023

School Term Dates:

Summer Term starts Tuesday 19th April 2022 to Friday 22nd July 2022.

Half Term: 31st May to 3rd June, and May Bank Holiday, 2nd May, Spring Bank Holiday 2nd June and Platinum Jubilee Bank Holiday 3rd June

Autumn Term starts Thursday 1st September 2022 to Tuesday 20th December 2022

Half Term: 24th October to 28 October 2022 Summer Bank Holiday 29th August 2022

Spring Term starts Thursday 5th January 2023 to Friday 31st March 2023

Half Term: 13th February to 17th February Easter Bank Holidays 7th & 10th April 2023

School Summer Term 2023 starts Monday 17th April 2023

Note:

Lib Dem Conference: 17 – 20 September 2022

Labour Conference: 25 – 28 September 2022

Conservative Conference: 2 – 5 October 2022